

# Herring Groseclose Funeral Home

**Location:** Walla Walla, Washington

**Employment Type:** Full-Time,

**Compensation:** Competitive Salary (Negotiable based on experience) |

**Estimated Range:** \$55,000 - \$75,000 annually or "Commensurate with Experience"

## About Us

Herring Groseclose Funeral Home is a Family-Owned/Locally Trusted firm dedicated to serving the Walla Walla and surrounding communities with dignity, respect, and compassionate care. We are committed to celebrating lives and providing professional guidance to families during their most difficult times.

## Position Summary

We are seeking a highly professional, empathetic, and detail-oriented individual to join our team as a dual-licensed Funeral Director and Embalmer. This crucial role encompasses both the technical preparation of the deceased and the compassionate care and coordination of funeral services for our client families.

## Key Responsibilities

- **Funeral Directing & Arrangement:**
  - Conduct timely and compassionate 'First Calls' and removals of the deceased.
  - Meet with grieving families to plan, coordinate, and finalize all aspects of funeral, memorial, burial, and cremation services.
  - Accurately complete and file all necessary legal documents, including death certificates, permits, and insurance forms.
  - Direct funeral services, visitations, and committals with professionalism and attention to detail.
  - Provide informed guidance on casket, urn, and merchandise selections.
- **Embalming & Decedent Care:**
  - Perform professional and restorative embalming, dressing, casketing, cosmetology, and hairdressing in accordance with all standards and family wishes.
  - Maintain a pristine and compliant preparation room, ensuring adherence to all state, federal (OSHA), and industry standards.
  - Ensure the respectful and dignified handling and custody of the deceased at all times.

- **Administrative & Operational:**
  - Participate in an on-call rotation (including evenings, weekends, and holidays).
  - Maintain the highest ethical and professional standards in all interactions.
  - Assist in the general upkeep, maintenance, and cleanliness of funeral home facilities and vehicles.

## Qualifications

- Current, Valid Funeral Director License in Washington] (or ability to obtain through reciprocity).
- Current, Valid Embalmer License in Washington (or ability to obtain through reciprocity).
- Associate's or Bachelor's Degree in Mortuary Science from an accredited program.
- [Minimum 1-3] years of experience preferred, but motivated new licensees are encouraged to apply.
- Valid state driver's license with an insurable driving record.
- Proficiency with funeral home software and general office applications (e.g., Microsoft Office).

## We Offer

- Competitive Salary based on experience.
- Comprehensive Benefits Package (e.g., Health, Dental, Vision Insurance).
- Paid Time Off (PTO)
- [Continuing Education/Licensure Fee Reimbursement].
- A respectful and collaborative work environment.

## How to Apply

If you are a compassionate and skilled professional looking for a rewarding long-term career where you can truly make a difference, we encourage you to apply.

Please submit your resume and a brief cover letter outlining your experience and why you are the ideal candidate for this position to:

**Email:** [travis.locke@herringgroseclose.net](mailto:travis.locke@herringgroseclose.net) **Subject Line:** Licensed Funeral Director/Embalmer Application

All inquiries will be kept strictly confidential.